

Arts and Sciences Chairs' Council
Monday, May 6, 2019

MINUTES

Present: Bruce Mattingly, Vincent DeTuri, Mary McGuire, Seth Asumah, Jeremiah Donovan, Steven Broyles, Gregory Phelan, Paul van der Veur, Kathleen Burke, Matt Lessig, Wendy Miller, David Barclay, Randi Storch, Alexandru Balas, David Dickerson, Paulo Quaglio, Kevin Halpin, Sebastian Purcell, Brice Smith, Robert Spitzer, Herbert Haines

Guest: Chris Widdall, Watermark Coordinator.

Department Annual Reports (Chris Widdall)

- AMS side of Watermark
 - Used for SLO and annual report
 - Chris sent concerns to Watermark from the chair feedback
 - Some formatting changes
 - Ask Chris for export of executive summary (these are the personal statements)
 - When the report goes to Bruce from Chairs
 - Answer three questions
 - Copy and paste report summary and add attachments
 - The 2019 report is open and ready for submissions
 - Data can be reviewed from last year
 - All new faculty have been trained and are all comfortable with the system
 - Due date for individuals is May 31
 - Faculty can still send their information to Chris for input
 - Encourage faculty to go to training sessions

Administrative Update

- Still waiting on a couple of program level SLOs
- Another appeal for participation in commencement
 - Still short on marshals for the third session
- Meghan is working with secretaries on computer upgrades/replacement; make sure your information is in
 - Faculty are now on a five year replacement cycle
 - Monitors out of OTBs budget
- Fiscal year ends June 30; travel money is short, if faculty are looking to travel submit authorization now

Associate Dean's Report

- SLO updates, all courses by April 15, submit to curriculum coordinator Nancy Diller
 - Notes from our discussion were shared with the SLO committee
 - Help will be available, in progress; FAQ, Tip sheet, process

- Process questions this summer: How do they submit? Who reviews? Which courses to start with? What to do with hibernating courses? Who is responsible for writing and assessing?
- Question about hibernating courses – how to remove from catalog but keep on the books

Personnel

- Search requests for next year
 - Good news: salary savings of nearly one million dollars
 - Bad news: there are a variety of resignations and retirements that are unfilled

Old Business

- EPC proposed definition for major GPA implemented in Fall 2020
 - Proposal passed faculty senate
 - Bruce followed up with Provost and Provost Cabinet with concerns from Chairs
 - DW is a tool to evaluate progress toward graduation which includes calculation of major GPA
 - If interested in major GPA for a honor or scholarship, ask for a report, don't use DW
 - Nothing will be redefined; instead of department courses only, all courses in the major using program requirements as articulated in the catalog
 - Additional discussion and concerns:
 - Losing the W on the wait for SST; Social Studies faculty use the major courses
 - How will we treat study abroad courses with a grade?
 - Eligibility requirement use a program standard GPA – we have this year to review what we need for making these calculations
 - This could be huge, because about half are on the edge
 - Memo has an ambiguity about the major GPA
 - The catalog and policy at Oneonta are clearly written
 - Will all 50 hours in a 30 hour major be used to calculate the major GPA for graduation?
 - How is major GPA defined?
 - What is listed in the catalog as required in your major
 - Still some ambiguity in how we describe our major requirements
 - What about transfer courses and swapping out courses in the major requirements to meet GPA requirements?
 - Does the system take the first course?
 - Including requirements outside major prefix might bring the calculation down and prevent graduation – for example in PSY
 - This might be 1-4 majors in each department – unknown

- SST is especially impacted, the change is profound and unwelcome and adding a level of confusion
 - Not transparent how this process will work
- Dual programs are complicated and DW might not be able to do this accurately
- Should this be a “program gpa” not a “major gpa”

Announcements and Deadlines

DSI: self-nominations due to department chairs July 12, 2019

DSI: chairs' recommendations due to dean August 9, 2019

SBS Sub-school: Curriculum Committee Votes due to dean May 7, 2019

Fall 2019 Non-Renewals due to dean May 15, 2019